West African College of Surgeons
(KNOWLEDGE, HEALTH AND UNITY)
Collège Ouest Africain des Chirurgiens
(SAVOIR, SANTE ET UNITE)

HOW TO USE THE ONLINE LOGBOOK.

- LOGIN TO THE PORTAL WITH YOUR USERNAME AND PASSWORD AT https://wacscoac.com (YOU NEED TO CREATE AN ACCOUNT FIRST IF YOU ARE YET TO DO SO)
- AFTER A SUCCESSFUL LOGIN, YOU WOULD BE REDIRECTED TO YOUR DASHBOARD. ON THE DASHBOARD, CLICK ON THE "MY LOGBOOK" ICON, THEN YOU WOULD BE REDIRECTED TO WHERE YOU WOULD MAKE PAYMENT FOR THE LOGBOOK.
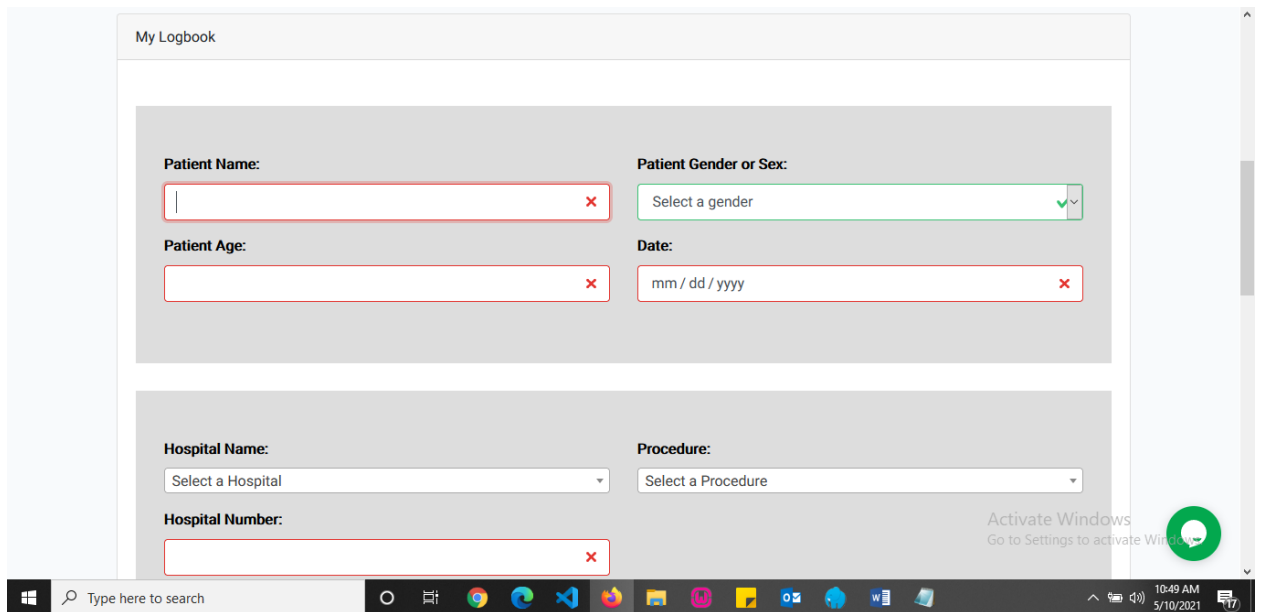

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- PLEASE SELECT ANY OF THE PAYMENT OPTION OF YOUR CHOICE AND PROCEED TO MAKE PAYMENT

- AFTER A SUCCESSFUL PAYMENT YOU WOULD BE REDIRECTED TO THE PAGE BELOW
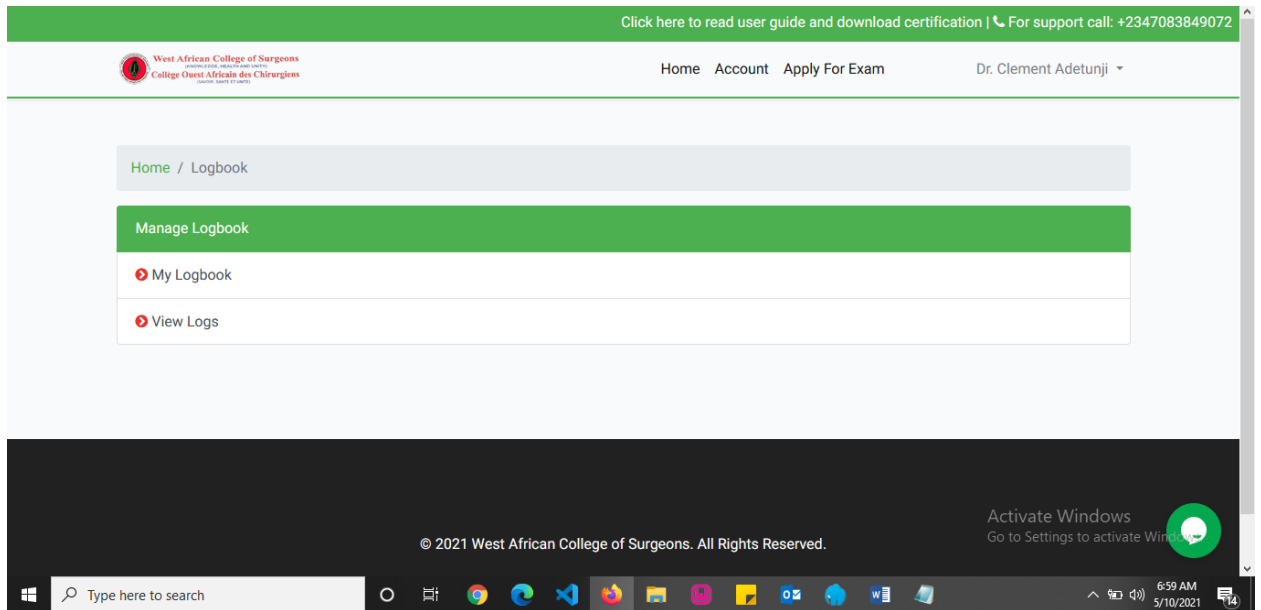
- CLICK ON "MY LOGBOOK"
- FILL THE FORM BELOW WITH NECESSARY INFORMATION

- ENTER YOUR SUPERVISOR'S EMAIL AND NAME IN THE SPACES PROVIDED, THEN CLICK ON "INVITE SUPERVISOR"
- MAKE SURE THE EMAIL ADDRESS IS VALID, BECAUSE THE SUPERVISOR WOULD RECEIVE A MAIL IN HIS/HER MAIL BOX, AND A BUTTON WOULD BE DISPLAYED IN THE MAIL FOR HIM TO CLICK ON AND APPROVE YOUR LOG.
- YOUR LOG WOULD ALSO BE CREATED AND DISPLAYED AT THE TOP OF THE PAGE.
- ADD AS MANY LOGS AS POSSIBLE BY REPEATING THE PROCESS OF FILLING THE FORM AGAIN WITH YOUR INFORMATION.
- ONLY LOGS WITH STATUS OF "APPROVED" WOULD BE USED DURING YOUR EXAMINATION REGISTRATION.
- FOR MORE INFORMATION PLEASE CALL +2347083849072

PREPARED BY WACS ICT